



Marion County Public Library System

Rules for Meetings of the Board of Trustees

Pursuant to Article III, Section 7 of the By-Laws of the Marion County Public Library System Board of Trustees (the "Board"), the Board sets forth the following rules for its meetings.

1. **Meetings.**

- a. Regular meetings of the Board shall be held at 4:00 P.M. on the third Thursday of each month, or as otherwise scheduled by a majority vote of the Board.
- b. All regular meetings shall be open to the public unless the Board by majority vote adjourns to executive session.
- c. Briefings, presentations, or informational sessions may take place without a quorum of members present.

2. **Members of the Public Making Comments to the Board.**

- a. A member of the public may address the Board during a designated public comment period or as may be invited by the Board President.
- b. Members of the Public addressing the Board during the designated public comment period shall be allowed no more than five minutes to make remarks unless by unanimous consent the Board allows a longer period of time.
- c. Members of the Public addressing the Board shall identify themselves by name and address prior to making comments.
- d. The Board shall not deliberate and/or act on any topic addressed by a member of the public that is not on the meeting agenda. The Board may, in its discretion, direct that any topic raised by a member of the public during a meeting be placed on the agenda for a future meeting to allow the Board to deliberate and/or act on the topic.
- e. The Board may direct the removal from a meeting of any member of the public who is disrupting the meeting to the extent that orderly conduct of the meeting is compromised.

Revised September 19, 2025